

TOWN COUNCIL  
MEETING  
APRIL 3, 2017  
7:00 PM

At a Public Hearing and regular meeting of the Town Council of the Town of Exmore, Virginia, held in the Meeting Room of the J. Guy Lawson Municipal Building, 3305 Main Street, Exmore Virginia, on the 3<sup>rd</sup> day of April, 2017, at 7:00 pm

Present:

Mayor Douglas Greer-Present  
Vice-Mayor Thomas Lewis-Present  
Councilman G. W. Adkins--Present  
Councilman Bradley Doughty-Present  
Councilman Bryon Heaster-Present  
Councilman John Metz-Present  
Councilman Chase Sturgis-Present

STAFF PRESENT: Robert Duer, Ethel Parks, Chief DiMartino, Sgt. Zieger, Sgt. Campbell.

CALL TO ORDER:

The Town Council meeting came to order at 7:00 pm with the majority in attendance reciting the pledge of allegiance.

INVOCATION:

The Invocation was given by Mayor Greer.

APPROVAL OF MINUTES:

WORK SESSION – MARCH 6, 2017:

Councilman Heaster made the Motion to approve the Minutes of the March 6, 2017 Work Session. The Motion was seconded by Vice-Mayor Lewis and was passed with the majority vote of five councilmen in favor and Councilman Metz abstaining due to his absence at the meeting.

PUBLIC HEARING & REGULAR COUNCIL MEETING – MARCH 6, 2017:

Councilman Heaster made the Motion to approve the Minutes of the March 6, 2017 Public Hearing and Council meeting. The Motion was seconded by Councilman Sturgis and was passed with the majority vote of five councilmen in favor and Councilman Metz abstaining due to his absence at the meeting.

CITIZEN COMMENT (LIMIT OF 3 MINUTES PER SPEAKER):

There was no one signed up to speak.

TOWN MANAGER'S REPORT – ROBERT G. DUER:

Mr. Duer noted that the tables and chairs for the building at the Park have been delivered. Upcoming events include Earth Day on April 22<sup>nd</sup>, the Juneteenth Celebration in June, National Night Out in August, a Shakespeare play in September and the ESO is planning evening events. The Shore Little League Oyster Roast in March was a huge success. The Mayor of Onancock is interested in using the Park for a two day art related event in November. Mr. Duer discussed having a ribbon cutting and dedication of the Park in May.

OSHA training was provided by VML in March. They asked Chief DiMartino to serve on the Police Advisory Committee with seven other police chiefs.

FINANCIAL REPORT – ROBERT G. DUER:

MARCH SUMMARY:

Mr. Duer reported that we have written off several bad debt accounts. Our year-to-date net income is at \$380,679, noting that the Town is in good financial shape.

2017 – 2018 BUDGET OVERVIEW:

No further discussion.

**OLD BUSINESS:**

**PARK PAVILION APPLICATION AND RULES – MR. DUER:**

Mr. Duer and the Council briefly discussed the rules and regulations of the Park Pavilion.

**UPDATE ON SEWER PROJECT – MR. DUER:**

The new sewer system is steadily moving forward. The grant application and surveys were delivered by the deadline.

**UPDATE ON WELL PROJECT – MR. DUER:**

Mr. Duer noted that the estimated completion date for the new well project is now spring of 2018.

**NEW BUSINESS:**

**RESOLUTION OF SUPPORT OF BLOCK GRANT:**

Councilman Heaster made the Motion to approve the Resolution of Support of the Block Grant. The Motion was seconded by Councilman Metz and was passed unanimously.

**COMMERCIAL AVENUE:**

Mr. Duer explained that Ms. Kafigian has asked that Commercial Avenue be changed for one-way traffic. He said that traffic traveling west to east cannot see at the stop sign until the vehicle is on Front Street, making it dangerous for traffic. Councilman Sturgis made the Motion to have VDOT conduct a study to make traffic on Commercial travel from east to west. The Motion was seconded by Councilman Adkins and was passed unanimously.

Mr. Duer noted that we are required to adopt several notices to be eligible for the CDBG Grant. The notices include a Business and Employment Plan, Non-Discrimination Policy, Section 504 Requirements, Self-Evaluation Site Accessibility Checklist, Section 504 Grievance Procedure, Residential Anti-Displacement and Relocation Assistance Plan and Certification and Fair Housing Certification. Vice-Mayor Lewis made the Motion to adopt the notices and certifications. The Motion was seconded by Councilman Metz and was passed unanimously.

**ZONING – MR. DUKES:**

No report.

**POLICE REPORT – CHIEF DIMARTINO:**

Chief DiMartino reported that all the officers are doing well. He noted that all offices have completed the NarCan training. Crashes are down significantly. He stated that all grants are on schedule and up to date.

**PUBLIC WORKS REPORT – MR. DUER:**

Mr. Duer reported 51 service calls for March which include 15 turn-offs, 14 turn-ons, 5 sewer calls, 1 water leak, 7 Miss Utility calls, 7 re-reads and 2 pressure tests. Trash pick-up remains between 20,000 and 21,000 pounds. They read 714 water meters and installed 4 new meters bringing the total of new meters installed to 494. Hydrants were flushed on March 29<sup>th</sup> and brush and limbs were picked up on March 13<sup>th</sup>.

**UTILITY REPORT – MR. DUER:**

No report.

**CITIZEN/COUNCIL COMMENT (LIMIT OF 3 MINUTES PER SPEAKER):**

No speakers or discussion.

**SCHEDULED MEETINGS AND CLOSINGS:**

PUBLIC HEARING (CDBG) – MONDAY, MAY 1, 2017 @ 6:45 pm

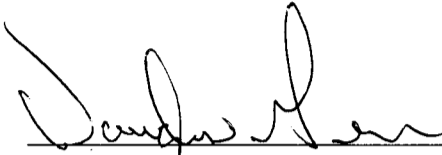
PUBLIC HEARING (BUDGET) – MONDAY, MAY 1, 2017 @ 7:00 pm

TOWN COUNCIL MEETING – MONDAY, MAY 1, 2017 @ 7:00 pm

TOWN OFFICE CLOSED – MONDAY, MAY 29, 2017 (MEMORIAL DAY)


ADJOURNMENT:

Councilman Adkins made the Motion to adjourn the meeting. The Motion was seconded by Councilman Doughty. The Motion was passed unanimously and the meeting was adjourned.



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Douglas Greer, Mayor



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Ethel Parks, Town Clerk