

TOWN COUNCIL
MEETING
NOVEMBER 7, 2016
7:00 PM

At a regular meeting of the Town Council of the Town of Exmore, Virginia, held in the Meeting Room of the J. Guy Lawson Municipal Building, 3305 Main Street, Exmore Virginia, on the 7th day of November, 2016, at 7:00 pm

Present:

Mayor Douglas Greer-Present
Vice-Mayor Thomas Lewis-Present
Councilman G. W. Adkins--Present
Councilman Bradley Doughty-Present
Councilman Bryon Heaster-Present
Councilman John Metz-Present
Councilman Chase Sturgis-Present

STAFF PRESENT: Robert Duer, Ethel Parks, Chief DiMartino, Sgt. Zieger, Taylor Dukes, Mike Johnson.

CALL TO ORDER:

The meeting was called to order at 7:00 pm by Mayor Greer. Mayor Greer established a quorum.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was recited by the majority in attendance.

INVOCATION:

The Invocation was given by Mayor Greer.

APPROVAL OF MINUTES:

REGULAR COUNCIL MEETING – SEPTEMBER 12, 2016 (AMEND APPROVED):

Councilman Heaster made the Motion to approve the amended Minutes of the regular Council meeting of September 12, 2016 with the correction made. The Motion was seconded by Councilman Doughty and was passed by a majority vote. Councilman Metz was absent from the October meeting and therefore abstained.

PUBLIC HEARING – OCTOBER 3, 2016:

Councilman Sturgis made the Motion to approve the Minutes of the Public Hearing of October 3, 2016. The Motion was seconded by Vice-Mayor Lewis and was passed by a majority vote. Councilman Metz was absent from the October meeting and therefore abstained.

REGULAR COUNCIL MEETING – OCTOBER 3, 2016:

Councilman Heaster made the Motion to approve the Minutes of the regular Council meeting of October 3, 2016. The Motion was seconded by Vice-Mayor Lewis and was passed by a majority vote. Councilman Metz was absent from the October meeting and therefore abstained.

CITIZEN COMMENT (LIMIT OF 3 MINUTES PER SPEAKER):

Ken Dufty thanked the Council for the Town's improvements and the Police Department for watching over businesses and keeping the Town safe. He commended Mr. Duer for the job he has been doing, noting that Mr. Duer holds the Town together in every aspect. Mr. Dufty also suggested that the Mayor and Council consider a pay increase for Mr. Duer. Seaside Consignment will be opening for business on November 12th. He noted that Mr. Dukes is doing an excellent job in pursuing new businesses, and Ms. MacGarvey in promoting the Town. Mr. Dufty thanked Roy Ballard and Councilman Doughty for their efforts and hard work in putting the Car Show together.

TOWN MANAGER’S REPORT – ROBERT G. DUER:

Mr. Duer reported that all departments are doing well. He thanked Mrs. Parks for researching the health insurance options and getting the renewal completed. He noted that the building at the Park is now complete and the stage is going up. The Exmore Rotary Club has donated two six-foot benches that will be placed by the new building at the Park. Ms. MacGarvey suggested that they hold a ribbon cutting ceremony at the Park. The Council agreed on holding it in the spring. Mr. Duer noted that Mr. Dukes is working with the Broadband representatives to have free wi-fi installed at the park for use during Park hours only. They will be closing the Park bathrooms for the winter on November 28th. The holiday parade is scheduled for December 10th. VDOT has completed their speed study on Westfield Avenue and Lee Street and therefore will be posting them 25 mph. Mr. Duer stated that the Town has been approached by a theater group to host the play “Shakespeare” in September 2017 at the Park. He said that the performance would cost the Town approximately \$3,000. It was the general consensus of the Council to move forward with it.

FINANCIAL REPORT – ROBERT G. DUER:

MONTHLY SUMMARY:

Mr. Duer noted that the Town is doing well financially. He reported that for the month of October the total income was \$203,376.55 and the total expenses were \$165,695.62 for a net income of \$36,680.93. The year-to-date income is \$765,864.61 and expenses are \$655,269.27 for a net income for the year of \$100,595.34. Mr. Duer noted that we are \$132,000 ahead of the projected income.

OLD BUSINESS:

UPDATE ON SEWER PROJECT – MR. DUKES:

Mr. Dukes noted that the sewer project is moving along at a steady pace, The Health Department has sent the soil samples to a testing company and they are pleased with the results.

UPDATE ON WELL PROJECT – MR. DUKES:

Mr. Dukes said that we are waiting for the plans on the well project. The project should be completed by January 2018.

SPLASH PAD IN PARK – MR. DUKES:

Mr. Dukes stated that the quote for the Splash Pad is \$45,000 installed. Mayor Greer asked the Council to consider the Splash Pad in the upcoming budget. Councilman Adkins added that the Park is an asset to the Town. Ms. MacGarvey noted that some ideas for events at the Park include Music at the Park, Farmer’s Market and concerts.

WATER/SEWER RESPONSIBILITY:

No report

NEW BUSINESS:

DRAPER ADEN CONTRACT:

Mr. Duer noted that the contract with Draper Aden & Associates as our primary engineers will expire on November 15th. Councilman Adkins made the Motion to renew the contract with Draper Aden. The Motion was seconded by Vice-Mayor Lewis and was passed unanimously.

PARKING AT KIRKWOOD BUILDING:

Mr. Duer said that Ms. Kirkwood wants the “No Parking” signs in front of her building (Main St. & Willis Wharf Rd.) removed. The Council agreed that visibility coming on Main Street from Willis Wharf Road was extremely poor when vehicles were allowed to park there. They agreed to keep the signs in place.

ZONING – MR. DUKES:

Mr. Dukes reported that he is enforcing the new vehicle ordinance. He has given a list to Chief DiMartino for delivering notices. He stated that they have demolished a structure on Occohannock Neck Road to be burned by the fire department. There is also another unsafe structure in the New Road community to be demolished as well. He noted that he is working to have yet another unsafe structure and yard debris removed. Mr. Dukes said that the new Zoning Ordinance is ready to go to Public

Hearing and then for approval. The Council agreed on January 9, 2017 at 6:30 pm for the Public Hearing.

POLICE REPORT – CHIEF DIMARTINO:

Chief DiMartino reported that all the officers are doing well and working hard. Halloween went well with no incidents. The Oyster Roast went smoothly and Public Works did an excellent job helping in setting up, parking and cleaning up. He noted that the fines and grants are on schedule. Chief DiMartino explained to the Council that they will be receiving complaints from citizens regarding the new vehicle ordinance. Councilman Adkins thanked him for their visibility in Town.

PUBLIC WORKS REPORT – MR. JOHNSON:

Mr. Johnson reported 54 service calls that included 3 water leaks, 1 sewer leak, 15 turn-offs, 3 re-reads, 16 Miss Utility calls, 1 emergency call over the weekend and 14 turn-ons. He noted that brush and limbs were picked up on October 26th. Trash pickup averaged 20,000 to 21,000 pounds per week. They read 714 water meters and have installed a total of 480 new water meters. Mr. Johnson stated that VDOT is requiring them to take a traffic control class which will be held at Chincoteague in January. He noted that the cost for the class is \$150 each for 4 employees. The Council agreed.

Councilman Metz asked about the Christmas Dinner. They agreed on Friday, December 16, 2016. Councilman Sturgis asked to use the light tower at the firehouse for the election. He added that the fire hydrant on Occohannock Neck Road needs to be changed before they can burn the demolished structure. Councilman Sturgis also noted that the fire hydrant on Westfield Avenue, by Pastor Carpenter's house, needs to be changed as well. Councilman Adkins thanked the fire department for the Trunk-or-Treat that they hosted at Occohannock School.

UTILITY REPORT – MR. DUKES:

No report.

CITIZEN COMMENT (LIMIT OF 3 MINUTES PER SPEAKER):

No speakers.

SCHEDULED MEETINGS AND CLOSINGS:

TOWN COUNCIL MEETING – MONDAY, DECEMBER 5, 2016 @ 7:00 pm

TOWN OFFICE CLOSED – THURSDAY, FRIDAY & MONDAY, DECEMBER 22, 23 & 26 -
CHRISTMAS

FRIDAY, DECEMBER 30 – NEW YEAR'S DAY

ADJOURNMENT:

Councilman Adkins made the Motion to adjourn the meeting. The Motion was seconded by Vice-Mayor Lewis. The Motion was passed unanimously and the meeting was adjourned.

Douglas Greer, Mayor

Ethel Parks, Town Clerk

