

TOWN COUNCIL  
MEETING  
NOVEMBER 1, 2010  
7:00 PM

Mayor Moore-Present  
Vice-Mayor Greer-Present  
Councilman Ward-Present  
Councilman Massey-Absent  
Councilman Doughty-Present  
Councilman Metz-Present  
Councilman Scanlan-Present

STAFF PRESENT: Arthur Miles, Ethel Parks, Chief Potts.

CALL TO ORDER:

The meeting of the Exmore Town Council was called to order at 7:00 pm by Mayor Moore. A quorum was established.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was recited by all present.

INVOCATION:

The Invocation was given by Councilman Greer.

APPROVAL OF MINUTES FOR MEETING OF OCTOBER 4, 2010:

Councilman Scanlan noted errors in the Minutes. Councilman Ward made the Motion to approve the Minutes with corrections. The Motion was seconded by Councilman Metz. Discussion-None. The Motion was passed unanimously.

CITIZEN REMARKS:

Brad Brown, of Utility Service Company, addressed the Mayor and Council regarding the revised proposal for the Water Tank Maintenance Service. He noted that the contract was extended from ten years to fifteen years. Mr. Brown also commented that his company will prepare annual inspection reports versus reports every five years from the other companies. Mr. Miles stated that he included the revised proposal with the Council packets for review. Councilman Scanlan said that Mr. Brown's proposal sounded like a better deal for only \$250 more. Councilman Ward suggested that they hear from the other companies before making a decision.

Stevon Sample informed the Mayor and Council that his newspaper is due to be in circulation in the spring of 2011. He stated that the newspaper will include columns for current events, comics, ministry news, science technology, health and beauty, arts and culture, automotive, politics, etc.

He said that while the newspaper would be free to the public, businesses would purchase ads to sponsor the paper.

**CONVENE TO CLOSED SESSION: (PERSONNEL MATTERS)**

Mayor Moore asked the Council for a Motion to enter into Closed Session.

Vice-Mayor Greer made the Motion, in accordance with the Code of Virginia, “that the Council convene in closed session pursuant to Virginia §2.2-3711(A)(1) to discuss and consider the assignment, performance, demotion, disciplining, or resignation of an employee of the Town of Exmore”. The Motion was seconded by Councilman Metz. Discussion-None. The Motion was passed by the vote of 4-1; Councilman Ward-Aye; Councilman Doughty-Aye; Vice-Mayor Greer-Aye; Councilman Metz-Aye; Councilman Scanlan-Nay; Councilman Massey-Absent. The Mayor and Council, and also Mr. Miles and Chief Potts, convened to Closed Session.

**RETURN FROM CLOSED SESSION:**

Mayor Moore announced that they have returned from Closed Session. He stated that in accordance with FOIA laws he will read a Resolution and poll the Council on matters that were discussed;

“Whereas, the Council of the Town of Exmore has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of Section 2.2-3712 of the Virginia Freedom of Information Act; and

Whereas, Section 2.2-3711(A)(4) of the *Code of Virginia* requires a certification by this Council that such closed meeting was conducted in conformity with Virginia Law;

Now, Therefore, be it resolved, that the Council of the Town of Exmore hereby certifies that, to the best of each member’s knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed and (ii) only such business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered”.

Mayor Moore asked the Council for a vote to determine that they discussed personnel matters only. The vote was as follows; Councilman Scanlan-Aye; Councilman Metz-Aye; Vice-Mayor Greer-Aye; Councilman Doughty-Aye; Councilman Ward-Aye; Councilman Massey-Absent.

**NEW BUSINESS:**

**TOWN WATER TOWER RFQ RECEIVED THREE RESPONSES. COUNCIL HAS BEEN APPRISED AND FURNISHED WITH THE MATERIALS FOR SELECTION AND IS ASKED FOR A RECOMMENDATION AND PERMISSION TO PROCEED WITH A CONTRACT.**

After brief discussion, it was the general consensus of the Council to hold off making a decision regarding the selection of a contractor for the maintenance contract for the water tower.

CONTRACTOR WORK ON TAX BILLS WAS RECEIVED ON OCTOBER 22, 2010. ERRORS HAVE BEEN SHARED WITH THE CONTRACTOR AND THE COUNTY. TAX BILLS WILL BE MAILED DURING THE FIRST WEEK IN NOVEMBER. A WASTEGEWATER SURVEY WILL BE SENT WITH THE TAX BILLS SO THAT THOSE WHO HAVE NOT RESPONDED MAY DO SO.

Mr. Miles noted that the tax bill will go out this week. Councilman Scanlan suggested to notify tax payers if their mortgage company has paid their bill so that double payments are not made. He asked about the status of the collection of delinquent bills. Mr. Miles stated that he has notified everybody who had delinquent bills. Councilman Ward asked if the decal fee was added to the tax bills. Mr. Miles told him that it could not be done this year.

ADVANTAGE LAWN CARE HAS BEEN CONTACTED FOR AN ESTIMATE AS TO COST OF MONTHLY STREET SWEEPING:

Mr. Miles informed the Mayor and Council that Advantage Lawn Care came today and rode through town but has not given an estimate for monthly street sweeping.

YTD REVENUE/EXPENDITURE REPORT (REVENUES NOT YET AVAILABLE DUE TO MEETING TIMING AND SUBSEQUENT LACK OF BANK STATEMENTS):

There was no discussion on the Revenue/Expenditure report.

EXMORE CHRISTMAS COVERED DISH LUNCHEON (EXMORE FURNISHES THE TURKEY!) TO BE HELD AT THE TOWN HALL ON FRIDAY, DECEMBER 17, 2010. LET ETHEL KNOW WHAT YOU ARE CONTRIBUTING:

Mr. Miles noted that the Christmas luncheon will be held on Friday, December 17, 2010 at 12:00 at the Town Hall and to let Ethel know what you will be contributing.

OLD BUSINESS:

WE WERE SUCCESSFUL SELLING THE SURPLUS POLICE CARS. BOTH VEHICLES WERE EVENTUALLY SOLD AT THE ASKING PRICE:

Mr. Miles stated that they were successful in selling both the surplus police cars. He said that they received \$1,000 for the old white Impala, \$3,000 for the black Impala, and \$356.80 for the frame and transmission out of the old Crown Victoria.

FLOTREND SLUDGE DE-WATERING UNIT HAS REACHED THE END OF ITS RENTAL AGREEMENT. FLOTRWND HAS AGREED TO APPLY THE FINAL MONTH'S RENT TO THE COST OF THE UNIT. WE ARE CURRENTLY IN NEGOTIATION AS TO PAYMENT TERMS AND TIME FRAME:

Mr. Miles stated that he has not received a contract from FloTrend yet.

BROAD STREET LAUNDRY SETTLEMENT WAS RECEIVED ON OCTOBER 29, 2010. WE NOW HAVE 14 HOOKUPS TO SELL.

Mr. Miles informed the Mayor and Council that the Broad Street Laundry settlement, in the amount of \$9,600 has been received. He noted that the Town now has 14 sewer hookups that they can sell.

**VIRGINIA PUBLIC WORKS EQUIPMENT PROVIDED AN ABBREVIATED REPAIR ESTIMATE FOR THE STREET SWEEPER:**

Mr. Miles stated that the abbreviated repair estimate is \$7,800 and that will get the sweeper back in operation. He noted that it is a 1983 vehicle and informs the Council that they will soon need to make a decision.

**LETTER OF APPRECIATION RECEIVED FROM PENINSULA TRACTOR ORGANIZATION:**

Mr. Miles said that the Council received a letter from Peninsula Tractor Organization thanking the Town for asking them to participate with the Town-wide Yard Sale.

**VOLUNTEERS CONTINUE TO BE NEEDED TO CANVASS NON-RESPONDERS TO THE EXMORE WASTEWATER SYSTEM SURVEY:**

Mr. Miles stated that surveys will be included with the tax bills along with a note asking tax payers for their interest in the wastewater system.

**TO DATE, TWO GOLF CARTS/UTILITY VEHICLES HAVE BEEN LICENSED FOR USE IN THE TOWN OF EXMORE:**

Mr. Miles noted that there is one golf cart and one utility vehicle licensed for use in Town. He said that the crossing signs have been ordered from VDOT.

**THE SANTA TRAIN WILL STOP IN EXMORE ON SATURDAY, DECEMBER 4 AT 12:55 PM:**

Mr. Miles informed the Mayor and Council that the Santa Train will stop in Exmore on Saturday, December 4 at 12:55 pm. He stated that the \$35.00 fee has been paid.

Mayor Moore asked for a moment of silence for former Councilman Grayson Duer.

**DISCUSSION-COUNCIL/CITIZEN INPUT:**

Councilman Scanlan stated that Pat Musso agreed to have the building down by September 30 but has not done so. Mr. Miles stated that he has sent him a letter and also a copy to David Rowan.

Mr. Miles stated that the housed on Gladstone Lane will be knocked down soon. He said also that a new fire hydrant has been put in place at the Plaza.

**MOTION TO RECESS MEETING:**

Councilman Scanlan made the Motion to recess the meeting until Monday, November 8, 2010, 7:00 pm. Councilman Ward seconded the Motion. The Motion was passed unanimously.

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William M. Moore, Jr., Mayor

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Ethel Parks, Town Clerk